

# Florida Office of Financial Regulation

## EVENT PARTICIPATION FORM

**Please allow at least 14 business days prior to event for us to determine if OFR participation is possible.** For events with several months' advanced notice, we may be unable to confirm a specific speaker until closer to the event. For additional questions, please contact the Office of Communications at [OFR-CommunicationsOffice@flofr.gov](mailto:OFR-CommunicationsOffice@flofr.gov).

### Event information

Name of event:  
Name of host organization:  
Host organization website:  
Other participating organizations:  
Requested date(s):  
Requested time(s):  
Location (full address):  
Requested attire:  
Confirmation deadline:

### Contact information

Name:  
Email:  
Phone:  
Fax:  
Cell:  
Mailing address:

Is anyone associated with this organization registered/licensed with OFR? If so, please provide name(s).

### Participation role

Describe OFR's participation role in the meeting: (keynote, introduction, panel discussion, fair/expo, etc.):

Describe requested topic:

What is the requested length of the presentation?  
Would you like to allot time for Questions & Answers?

Describe the presentation environment: (podium, microphone, PowerPoint projector, internet access):

What is the size of the audience?

Is an agenda of your meeting available? If so, please send a copy to

[OFR-CommunicationsOffice@flofr.gov](mailto:OFR-CommunicationsOffice@flofr.gov). How did you hear about the Office of Financial Regulation?